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###### CSC Internship Programme 2022 –

###### Nutrition Intern:

## **Brazzville, Republic of Congo**

The World Food Programme (WFP) is the leading humanitarian organization saving lives and changing lives, delivering food assistance in emergencies, and working with communities to improve nutrition and build resilience. The position will be based in our Programme Unit in Brazzaville, ROC. The internship will be typically for the period of at least 6 months.

# **General Information**

* **Title of Post:** Nutrition Intern
* **Supervisor:** Programme Policy Officer
* **Unit:** Programme
* **Country:** ROC
* **Duty Station: Brazzaville**
* **Duration of internship:** 6 months
* **Expected Start Date:** ASAP

**Duties and responsibilities**

Under the direct supervision of Programme Policy Officer, the candidate will perform the following duties:

1. Contribute to the development of nutrition and South-South Cooperation projects and activities, plans and processes, ensuring alignment with wider nutrition policies and guidance.
2. Provide project management support to specific and defined nutrition and South-South Cooperation projects and activities, ensuring a co-ordinated approach with wider programmes/projects that complies with WFP standards and procedures.
3. Track and analyse data to provide input into reporting activities and contribute to the preparation of accurate and timely reporting on nutrition and South-South Cooperation activities that enables informed decision making and consistency of information presented to stakeholders.
4. Liaise with implementing partners (internal and external) to monitor ongoing nutrition and South-South Cooperation activities projects, ensuring effective collaboration, timeliness, and efficiency, and highlight potential risks to project delivery.
5. Assist on the coordination and participate in workshops/meetings with South-South and Triangular Cooperation partners (notably the Chinese Ministry of Agriculture and Rural Affairs, Chinese Academy of Tropical Agricultural Sciences, WFP China Centre of Excellence, Agricultural Technology Demonstration Centre in Congo) and draft Note for the Records
6. Translate strategic, programmatic and communication (ex. Factsheets) documents to Chinese for implementing and financing partners.
7. Support the identification of potential partners and partnership negotiations to ensure a collaborative and holistic approach to meeting nutrition needs
8. Support the capacity building of WFP staff, partners, and national government to prepare for and respond to nutrition needs (ex. production and review of training materials).
9. Others as required

**Qualifications and experience**

* Currently enrolled with in a graduate programme and have attended classes in the past 12 months, or a recent graduate from a graduate programme (within six months prior to the application to the internship programme
* Excellent command of English and French; Working knowledge of a other UN languages would be an asset;
* Proficiency in MS Office (Word, Excel, Power Point, Outlook)

**Required soft skills/WFP Competencies:**

* Show flexibility and adaptability in the context of a lower middle-income country as the Republic of Congo.
* Strong teamwork skills

**Working Languages**

Working knowledge of English and French (proficiency/level C) is required.

**Supervision** (Level/Methods of Supervision)

Under the direct supervision of the Programme Policy Officer, the incumbent will be provided with close mentoring, guidance, and technical supervision. Performance planning and reviews as well as learning and development discussions will be elemental part of the supervision. The Deputy Country Director will be the second-level supervisor. With the support of a comprehensive induction package and assignment of a buddy/mentor, the intern will rapidly become a productive member of the team.

**Training components**

Throughout their assignment WFP interns have access to an industry leading learning platform, WeLearn. Depending on opportunities and availability of funds, he/she may participate in WFP workshops or seminars, as appropriate.

**Information on the Country of Assignment**

The incumbent will be based in Brazzaville. The city is calm and safe, and one can circulate freely. It is very easy to find a suitable apartment with basic security conditions. The apartment must be cleared by the Security unit. There are many UN agency and partners.

**Terms and Conditions:**

Selected intern will be financially supported by CSC according to the prescribed Chinese government scholarship standards. Support shall include roundtrip international airfare to and from the place of assignment, a scholarship to cover visa fee, costs of accommodation, primary living expenses, and travel, health, and life insurance coverage appropriate for the nature of the place of assignment and duties.

Under the CSC scholarship’s support, the intern shall remain responsible throughout the duration of the internships, for their own medical insurance coverage with regard to risks relating to illness, accidents (including work-related accidents), invalidity and death.